

## **Electronic Clearing Service (Debit Clearing) Mandate Form**

### **Customer's Option to Make Payments through Debit Clearing**

SCHEME NAME : EMI PAYMENT – HDFC LTD. PERIODICITY OF PAYMENT : MONTHLY

UTILITY CODE : \_\_\_\_\_ (Mandatory)  
*(Please select Utility Code from the list for your city)*

1. NAME OF THE CUSTOMER *(As per Bank A/c)*: \_\_\_\_\_ (Mandatory)

2. LOAN ACCOUNT No : \_\_\_\_\_ (Mandatory)

3. TELEPHONE No Resi./Off. : \_\_\_\_\_

4. MOBILE : \_\_\_\_\_

5. E-MAIL ID : \_\_\_\_\_

6. MAXIMUM AMOUNT : Rs. \_\_\_\_\_ \*\*

7. START DATE  
*(Please check for allotted dates from the list for your city)* : \_\_\_\_\_ From \_\_\_\_\_ (Mandatory)  
(Date) (Month) (Year)

8. PARTICULARS OF THE BANK ACCOUNT :

• NAME OF THE BANK : \_\_\_\_\_

• NAME OF THE BRANCH : \_\_\_\_\_

• MICR CODE : \_\_\_\_\_

• ACCOUNT TYPE : \_\_\_\_\_ (Mandatory)

*(Pl Specify SB/CA/CC/ NRE/NRO etc)*

BANK ACCOUNT No. : \_\_\_\_\_ (Mandatory)

I, hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I hereby authorise my Bank (as mentioned above) to debit my above mentioned account with the amount of installment and I agree to discharge the responsibility expected of me as a participant under the scheme.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Account Holder (s)

*(Mandatory) field—Cannot be blank*

*\*\* Should be twice the Standard EMI – Provision for Change in Repayment schedule of the Loan*

\_\_\_\_\_  
CERTIFIED THAT THE PARTICULARS FURNISHED ABOVE ARE CORRECT AS PER OUR RECORDS.

BANK'S STAMP

DATE: \_\_\_\_\_

\_\_\_\_\_  
Signature of Bank Official

**Important : Kindly attach a blank cancelled cheque with this Mandate form.**

List of HDFC's Allotted Debit Dates for ECS - Debit Transactions

Clearing House code	Branch	Date of Debit	Utility Code
380	Ahmedabad	15 / 25	3809082
143	Amritsar	15 / 25	4009129
431	Aurangabad	15 / 26	4319034
560	Bengaluru	5/ 15 / 25 / 27	5609115
311	Bhilwara	5 / 15 / 25	3119013
462	Bhopal	8 / 23	4629161
751	Bhubaneswar	5/15/27	4009034
673	Calicut (Kozhikode)	20	4009034
160	Chandigarh	5 / 15 / 25	1609006
600	Chennai	5 / 15 / 27	5609115
641	Coimbatore	5/ 10/ 20/ 25	6419106
248	Dehradun	5 / 16 /24	4009034
713	Durgapur	5 / 15 / 27	4009034
781	Guwahati	5 / 15 / 27	4009034
500	Hyderabad	5 /10 / 25	5609115
452	Indore	8 / 23	4529043
302	Jaipur	5 / 15 / 25	3029007
144	Jalandhar	15 / 25	1449017
831	Jamshedpur	5 / 15 /27	4009034
342	Jodhpur	15	3429001
208	Kanpur	10 / 18 / 25	4009034
682	Kochi	5 / 10 / 25	4009034
700	Kolkata	5 / 15 / 27	4009034
416	Kolhapur	10 /25	4169018
226	Lucknow	2 / 8 / 15 / 22	2269009
141	Ludhiana	15 /25	1410891
625	Madurai	5 /15 /25	6258808
570	Maysore	4	5609115
400	Mumbai	4 / 15 / 27	4009034
440	Nagpur	10 / 25	4009034
422	Nashik	10 / 20 / 25	4229026
110	New Delhi	5 / 15 / 25	1109205
800	Patna	5 /15 / 27	4009034
411	Pune	10 / 25	4119219
360	Rajkot	15 / 25	3609083
834	Ranchi	5 / 15 / 27	4009034
636	Selam	5/ 10/ 20/ 25	5609115
413	Solapur	10 / 25	4130021
395	Surat	15 / 25	3959288
695	Thiruvananthapuram	10 / 25	4009034
620	Thiruchirappali (Trichy)	5 / 15 /25	5609115
680	Trichur (Thrissur)	20	4009034
313	Udaipur	5 / 15 / 25	3139018
390	Vadodara	15 / 25	3909090
520	Vijayawada	5 /10 /25	5609115
530	Vishakapatnam	5 / 10/ 25	5609115

## Electronic (Debit) Clearing Mandate

### What is it ?

- ⇒ Facility from RBI's National Clearing System, just for you in select cities.
- ⇒ An automated Payment system where the EMI will be debited to your bank account and remitted to us.
- ⇒ No fresh Mandate will be required whenever a change occurs in the EMI repayment schedule (Refer point 6 of the mandate form).

### You do, just once

- ⇒ Download a Mandate form (in triplicate) or pick one at any of our offices.
- ⇒ Fill up and sign the Mandate form. Select the convenient date from our list of dates for your city. Keep at least a month's gap between the date you get the mandate form attested/verified by your Banker and the first debit date (Start date - Ref point 7 in the mandate form).
- ⇒ Obtain your Banker's Verification on the Mandate. Your Banker will retain a copy of the Mandate.
- ⇒ Submit the attested mandate (verified by your Banker) at any of our offices along with a photocopy of a blank cheque.
- ⇒ Leave the rest of the process to us.

### We do, every month

- ⇒ Send an electronic intimation to the Clearing System through our Bankers.
- ⇒ Receive the required confirmation from the Bankers.
- ⇒ Credit your loan account.
- ⇒ Inform you in the unlikely event of money not received.

### Please, also

- ⇒ Clear the dues, if any, till the month of the first debit.
- ⇒ Maintain a balance and track the debits in your bank account.

**To know more, contact any of our Offices.**

[www.hdfc.com](http://www.hdfc.com)